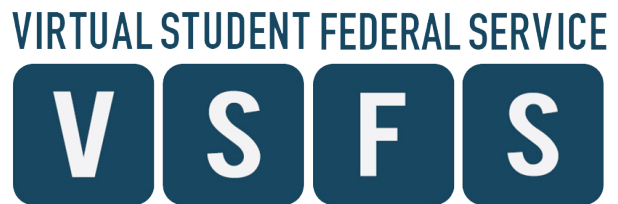


Burma Desk Reporting Assistant



Project Title	Burma Desk Reporting Assistant
Project Summary	Participate in events in Washington, DC related to Burma/Myanmar and draft reports for the State Department's Office of Mainland Southeast Asia (EAP/MLS) to share with senior U.S. Officials.
Country	United States
Country/Region of Focus	East Asia and Pacific

Project Description

EAP/MLS is seeking a motivated virtual intern based in Washington, D.C. to work in tandem with the Burma Desk in tracking Congressional, NGO, academic, and think tank events and discussions related to Burma. The individual in this position will track upcoming events, seek to join such events (schedule permitting), and draft summary reports which we will share with the Department of State, USAID, Commerce, NSC, and the wider U.S. interagency. Numerous NGOs and think tanks are deeply engaged in developing solutions and policy advice for addressing the myriad challenges Burma faces, and their insights can be valuable for informing U.S. policy. The intern will provide concrete, valuable assistance by gathering and reporting on insights from ongoing discussions taking place outside the U.S. government; will make useful professional connections both inside and outside the State Department; and will develop a deep knowledge of the current situation in Burma and related U.S. interests.

Required Skills or Interests

Skill(s)

- Analytical writing
- Cultural diplomacy
- Economic analysis
- Editing and proofreading
- Political Analysis
- Research
- Social media management

Additional Information

The intern in this position will communicate and meet regularly with the EAP/MLS Burma Unit Chief and other Foreign Service Officers at the State Department. He/She must be based in Washington, DC in order to cover meetings and events.

Language Requirements

None